

PUBLIC SERVICE MINISTRY **CIRCULAR #4/2003** **REF.No. #PS:16/0 VIII**

*FROM: Permanent Secretary
Public Service Ministry*

*TO: All Permanent Secretaries
Head of Departments and
Regional Executive Officers*

SUBJECT

*Retention of Retirees in the
Public Service*

DATE: May 29,2003

It has been observed that various Ministries, Department and Regions have been retaining retired persons without the prior approval from this Ministry or the Office of the President.

This Practice should be discontinued forthwith.

Should a Ministry/Department or Region be desirous of retaining the services of an employee after retirement then such a request should be made at least three months prior to retirement. Only in **exceptional circumstances** should such a request be made with the submission of full justification and reason for the retention of the employee.

This ministry will then examine and process the request and notify your Ministry/Department or Region of the outcome. No person should therefore be retained anywhere in the Government's service after retirement without the prior approval of this Ministry.

Please note that Government is desirous of facilitating the employment of new, younger and qualified entrants into the Public Service in keeping with the Public Service Rules.

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Dr.N.K. Gopaul
Permanent Secretary